



# Speed Indicator Devices Grant Scheme Pilot

Application Guidance

March 2024

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## 1. Introduction

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The Humberside Police and Crime Commissioner (PCC) is the voice of the public in East Yorkshire and Northern Lincolnshire, elected to work on your behalf and hold the police to account. In addition to commissioning the police service for the area, the PCC commissions a range of other services to help cut crime, improve community safety and provide support for victims of crime.

The Speed Indicator Devices (SIDs) Grant Scheme forms part of the PCC's Delivery Fund, which was created following a commitment in the Police and Crime Plan 2021-2025. For details of other grant funding please see the Office of the Police and Crime Commissioner website (<https://www.humberside-pcc.gov.uk>).

Speed Indicator Devices (SIDs) offer traffic management solutions which reduce vehicle speeds and create safer and cleaner roads. These electric signs display a speed or message when triggered by vehicles travelling at excessive speeds.

SIDs are intended to supplement rather than replace the traditional signs and are aimed at addressing road safety issues in specific locations. Local Authorities have a limited number of SIDs which are deployed in locations across the area based on the top sites in their Local Speed Management Strategies. With this approach, there will always be locations where residents or local Parish Councils find they sit outside the top locations and therefore do not receive the service of a device.

The SIDs Grant Scheme is designed to provide additional funding to enable other locations to install SIDs and improve road safety across the Humber.

## 2. Scope & Available Funding

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The initial pilot programme has a budget of up to £25,000 available up until end of March 2025.

The SIDs Grant Scheme can provide a maximum contribution of up to 50% of the costs of the following:

- Purchase of a Speed Indicator Device
- Installation of a post, where no provision exists

It is anticipated that a maximum grant of £5,000 will be required by projects, with the remaining costs being met by match funding (minimum 50%).

Any organisation applying that is not VAT registered will have to provide costs inclusive of VAT in their application. Any VAT registered organisation must state costs excluding VAT.

This grant scheme is **not designed to fund ongoing revenue costs** – any ongoing maintenance and insurance costs are the responsibility of the Grant Recipient.

Applicants **must** have agreement in writing from the relevant Local Authority for the proposed Speed Indicator Device prior to application to the SIDs Grant Scheme Pilot.

### 3. Eligibility criteria

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In order to be awarded funding, projects and the organisations proposing them must meet the Fund's eligibility criteria. Applications that do not meet the eligibility criteria will be rejected.

Please read the criteria carefully before applying and contact us if you are unsure whether you would be eligible to apply.

#### Organisations eligible to apply

The following organisations are eligible to apply for funding from the PCC's Community Safety Fund:

- Non-profit organisations e.g. charities, social enterprises, community groups
- Town and parish councils

The following organisations will not be eligible to apply directly, but could co-fund projects led by eligible organisations:

- Unitary local authorities (i.e. Hull City Council, East Riding of Yorkshire Council, North Lincolnshire Council and North East Lincolnshire Council)
- Humberside Police, Humberside Fire & Rescue Service and other statutory services
- Other large public sector organisations and government agencies (e.g. NHS organisations)
- For-profit businesses

Whilst recently established organisations can apply to the Fund, we may need to put in place additional safeguards for organisations without a demonstrable track record in order to protect public funds.

Funded organisations must have formal governance documents in place (e.g. a constitution), with a management team/board of trustees of at least three people who are not related. The organisation must have a bank account in its own name that requires at least two signatories who are not related.

The Fund cannot support individuals or informal groups of individuals and cannot pay grants into personal bank accounts.

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If you are unsure whether your organisation is eligible to apply, please contact us for advice before starting your application.

### Local Authority Approval

Applicants must seek written approval from the relevant Local Authority for their project prior to submission. This will enable the appropriate checks to be carried out by the Local Authority to determine the suitability of the proposed location, device, any implications of the installation of the device and additional poles (e.g. impact on utility pipes and cables, ensuring signage has the appropriate clearance, etc) and any consultations that may be required. The applicant must also ensure that any licences are in place as required by the relevant Authority.

Applications that do not have confirmation in writing will not be deemed eligible. A copy of this must be provided as part of the application process – this should be uploaded as part of the online application.

### Match Funding

Projects should have a “match funding” contribution equivalent to **at least 50%** of the value of the project as a direct financial contribution to the project’s costs. A lower contribution will only be considered in exceptional circumstances.

Applicants are required to provide a breakdown of the grant and match funding, as well as details of the project costs.

### Ineligible projects and expenditure

The following types of expenditure are not eligible for support:

- Projects that do not have the written approval of the relevant Local Authority
- Projects that will not be completed by end of March 2025
- Ongoing revenue costs
- Projects taking place outside the Humber area (i.e. not in Hull, East Riding of Yorkshire, North Lincolnshire or North East Lincolnshire)
- Projects that are already fully funded by other means
- Projects that have already started or been completed
- Projects with a funding gap remaining after this grant
- Projects that unnecessarily duplicate activity already funded by the PCC, local authorities or other funders

## Sustainability

Details of how the insurance costs related to the SIDs will be sustained beyond the grant investment including how any ongoing running costs will be funded must be included within the application.

## 4. Grant conditions

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You, the applicant, must:

- Receive written approval from the relevant Local Authority for their project to ensure:
  - suitability of the proposed location
  - suitability of the SID that the project intends to purchase is suitable for installation on the highway and that it captures data in a format that is usable by the Local Authority and Safer Roads Humber
  - that the installation process is appropriate and complies with statutory requirements of working on the highway
- Ensure that any licences are in place as required by the relevant Local Authority
- Clearly demonstrate that the project offers an effective solution in improving road safety for local residents
- Have adequate public liability insurance cover in place to cover any injury or damage to property resulting from the display of the sign – the OPCC will not be liable for any claim arising out of any accidents alleged to be caused by the sign
- Request the trimming/removal of any privately owned foliage that will potentially obscure the proposed device
- Be responsible for the costs relating to remedial works to ensure safety compliance as required by the Highways Authority
- Ensure that all electrics associated with the sign must reach the appropriate approved BS/CE standards for that equipment
- Provide the Highways Authority with the contact details of the person(s) responsible for the siting and operation of mobile signs on the highway
- Be responsible for acting upon / resolving any complaints regarding the siting of mobile signs
- Agree to provide the OPCC and Safer Roads Humber with access to the data that is gathered by the SID

In addition to the above, to accept an offer of a grant, you will need to agree to our standard grant conditions. These include:

- Following the publicity guidance provided by the OPCC
- Having appropriate insurance cover in place for the project (e.g. public liability cover)
- For projects working with children or vulnerable people, a safeguarding policy must be in place

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- Providing monitoring/progress information to the OPCC
- Claiming and using the grant funds for their proposed purpose within a specific timeframe, and returning any unspent funds to the OPCC

Full details will be provided if you are offered a grant.

Grant funding will be paid in arrears – payment in advance can be agreed in exceptional circumstances where cashflow may be an issue for the applicant.

## 5. How to apply

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Applications to the PCC's Speed Indicator Devices Grant Scheme can be made via our online grants portal (<https://smallgrants.humberside-pcc.gov.uk>).

To start an application, please follow the prompts to register for a free user account from the homepage.

Please note that we are unable to consider applications submitted by other means. If you are unable to use the portal please contact us for assistance.

Please do not send any information in addition to your application unless requested (e.g. images, videos, brochures, reports) as we are unable to consider these. The online application form is designed to capture all of the information required for us to consider your project.

### Application deadlines

The pilot funding will be considered on **rolling basis** until the initial budget has been allocated.

The ultimate deadline for applications to the Speed Indicator Devices Grant Scheme Pilot is **17 July 2023 at 23:59**.

We reserve the right to close the application window earlier should there be a large number of applications received due to the limited resources available or should all funding be allocated.

Any future rounds will be subject to review of the pilot programme.

## 6. Useful Contacts

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To contact us with any questions about the PCC's Speed Indicator Devices Grant Scheme Pilot, please email [pccfunding@humberside.police.uk](mailto:pccfunding@humberside.police.uk).

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Please **do not send funding applications by email** – they can only be accepted through our online portal.

Relevant Contacts in the Local Authorities to discuss your proposed SID project are as follows:

Hull City Council – [traffic.services@hullcc.gov.uk](mailto:traffic.services@hullcc.gov.uk)

East Riding of Yorkshire Council - [transport.policy@eastriding.gov.uk](mailto:transport.policy@eastriding.gov.uk)

North Lincolnshire Council - [Roadsafety@northlincs.gov.uk](mailto:Roadsafety@northlincs.gov.uk)

North East Lincolnshire Council – [john.mallett@nelincs.gov.uk](mailto:john.mallett@nelincs.gov.uk)