

**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE
DECISION RECORD**

Decision Record Number: **25/2013**

Title: **Youth Ambassadors**

Executive Summary:

The purpose of this report is to provide the PCC with an update on progress in relation to the appointment of youth ambassadors. This report contains specific recommendations in relation to Hull.

Commissioner Comments:

The Commissioner, whilst indicating that no commitment could be given to financial support for future years at this stage, supported the proposals as he welcomed the opportunity to co-commission.

Decision:

- (a) That the development of a Youth Ambassador in Hull be approved through the Office of the Police and Crime Commissioner becoming a formal member of the Hull Youth Commissioning Programme.
- (b) That approval be given to allocate £5k, from monies unallocated in the PCC's budget, to sponsor a youth parliament focussing on crime prevention, in 2013/14.

Background Report: Open

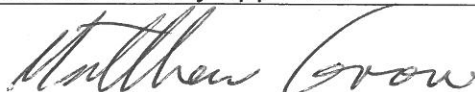
Police and Crime Commissioner for Humberside

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct.

Any such interests are recorded below.

The above decision has my approval.

Signature



Date 03.07.13

**POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE**

SUBMISSION FOR DECISION

OPEN

Title: Youth Ambassadors

Date: 3rd July 2013

1. Executive Summary

The purpose of this report is to provide the PCC with an update on progress in relation to the appointment of youth ambassadors. This report contains specific recommendations in relation to Hull.

2. Recommendation(s)

To approve the development of a Youth Ambassador in Hull through the Office of the Police and Crime Commissioner becoming a formal member of the Hull Youth Commissioning Programme.

3. Background

Outcome 2 within the Police and Crime Plan is '*To protect the public and improve safety*' and this is supported by Objective iv '*Protect, youth and Vulnerable Adults*'. Within that objective is a specific commitment to '*look to introduce a Youth Ambassador to work with existing youth organisations and schools promoting educational messages regarding drugs, alcohol and internet safety*'. This report concerns that commitment.

Each local authority in the force area already has arrangements in place to engage with young people and promote messages relating to key issues such as safety, alcohol etc. It is clear from desk top research and previous experience of engagement during the tenure of the Police Authority that each area is adopting a different approach to engaging young people.

The Public Manager has therefore made contact with all four local authorities to identify the most appropriate officer to act as a point of contact. So far only Hull has become actively involved in providing information and facilitating meetings. Reminders have been sent to the

other three areas repeating the earlier request to meet. The remainder of this report therefore concentrates solely on matters in Hull.

In Hull, the provision of youth services is grouped into three distinct areas; Targeted Provision, Universal Provision and Voice and Influence, each of which contains themes/strands. The local authority spends over £796k on the provision of universal services which are delivered through a range of partnerships across the city. In addition they make a separate, and significant, financial and staff commitment to the area of voice and influence.

The voice and influence of children and young people within Hull is well established. There are examples of positive practice in this area and dedicated staff across a range of agencies, committed to listening to children and young people, championing their views and ideas and involving them in decision making processes. The framework at appendix 'A' proposes an organisational structure for the future direction of voice and influence in Hull.

The branches of the Framework are embedded within a partnership approach where Hull City Council Children & Young People's Services, colleagues from the Police, NHS Hull voluntary and community partners will be invited to contribute and shape the re-launch of the Voice and Influence group; that brings together practitioners across Hull engaging with children and young people. This group will be the hub of this approach and the development of its membership and purpose will be led by RAPP and Hull Youth Council staff.

At the heart of the Framework is the established and successful, Hull young people's parliament (HYPP) that will mirror the hub concept and activity of the voice and influence group. HYPP thrives on established cross agency partnership support and this framework will aim to build on this; developing more effective links with the youth network groups and locality teams; in addition to specific task and finish groups, growing alongside HYPP, such as Young Voices in Care (YVIC) and the recent innovation of a youth board for the Youth Offending Team (YOT).

The proposed structure suggests linkages with established groups in the City, in order for children and young people's voices to have an influence in these key decision making arenas. The drive will be to develop responsive working relationships with the Children & Families Board, the Corporate Parenting Group and Hull Safeguarding Children Board. The next step would be to ensure that young people have a regular presence and/or contribution at these meetings and contribute to the decision making process.

To realise this, the proposed Framework suggests the development of a 'Decision Making Champions' group. Potential representatives of this group would include; young people from the HYPP, key senior council officers and cabinet members, representatives from other major public sector bodies such as the Police, NHS Hull. The purpose would be to discuss, debate and action the resolutions that are passed through the HYPP; to ensure a consistent response to HYPP on which resolutions can be realised and a clear explanation on those which cannot be taken forward.

The decision making champions group will act as a preparatory meeting to shape and influence the agenda for when young people meet once a month with the Cabinet working group (established March 2012) In order to keep elected members informed of the HYPP resolutions and activity through focused discussion with young people.

The proposed Framework suggests the development of a "Young Inspector's Project"; there is a strong foundation for this already in place, with the UK youth Parliament representatives and young people involved with the HYPP. The young inspectors programme offers an exciting opportunity to drive voice and influence, with young people taking the lead in inspecting the quality of local services for young people, locally and in neighbouring areas.

In addition the Framework aims to develop an active process that draws closer links with School Councils in the City. To build on good practice in this area and support further development, to ensure School councils have an active role in HYPP and its related activities. The drive and governance of this Framework and approach will be led by the Council's Youth Support Services and key partners who actively support the HYPP.

Following a meeting with Rachel Roberts the Assistant Head of Services, Adult, Children and Family Services, a verbal proposal was made that the Office of the Police and Crime Commissioner be invited to attend future meetings of the Youth Commissioning Project Team. Appendix 'B' sets out the objectives, scope etc of this programmes. Rachel believes that the development of a PCC Youth Ambassador for Hull would be best achieved as part of the wider programme of commissioning youth services.

Initial discussions have identified that the best way forward will be for the young people themselves to identify a suitable ambassador who can hold a portfolio for policing, crime and safety. They could then be asked to become involved in a variety of activities relating to these matters. That might involve running surveys to gather the views of young people, attending events and street surgeries etc. During the next 12 months at least one

session of the HYPP could be dedicated to discussing a police, crime or safety topic.

In addition, Rachel believes that there is a significant opportunity to use the Young Inspectors Project within policing. For example young people might act as 'mystery shoppers' sampling a range of policing services such as accessibility and availability.

4. Options

Option One. This would be to adopt the approach suggested by Rachel Roberts and take up the offer of membership of the Youth Commissioning Group and through this formally develop the role of PCC Youth Ambassador.

Option Two. This would be to decline the offer of membership of the Youth Commissioning Group and continue to research and identify an alternative path for developing a PCC Youth Ambassador.

5. Risks

Option One. Adopting this option would mean that OPCC would become involved in a partnership group that is concerned with a much broader piece of work around commissioning than merely appointing a Youth Ambassador. However, this would also be the first opportunity for OPCC to become involved in a piece of joint commissioning with other partners in a key area of business. OPCC would also reap some of the benefits of a very significant existing investment in youth services for a relatively modest investment itself. Not least of this would be the issue that a representative Youth Ambassador could be appointed without having to run a separate election process.

Option Two. This approach would keep the scope of the work much more narrow as OPCC would not become involved in the wider issues of youth commissioning. However, given the complexity of the voice and influence agenda, adopting option two would mean that OPCC would have to undertake a significant amount of additional research. It might, for example, be faced with having to organise and run an election in the Hull area to ensure the democratic appointment of a suitable Youth Ambassador. It might also send out a signal to partners that OPCC was not willing to work in partnership.

6. Financial Implications

Adopting option one and joining the Youth Commissioning Programme is likely to bring financial implications in the years beyond 2012/13. Initial discussions indicate that other partners are prepared to provide the funding for both the HYPP and the development of Youth Inspectors this year. However, in future years, the partners would look to OPCC to make a contribution towards the cost of commissioning. While these costs are not known with any degree of accuracy the figure of an annual contribution of £35k has been suggested

7. Legal Implications

There are a range of legal obligations which require public services to engage through a child centred approach in particular to safeguarding and the 'child's journey' and experience of services; with an emphasis on listening to the wishes and feelings of the child in order to shape the provision and effectiveness of services of the future. These include the Children Act 1989, the UN Convention on the Rights of the Child, Children Act 2004, Child care Act 2006 and Working together 2010. And recommendations from the Munro report 2011. The Government's Positive for Youth report 2012, offers a wider view placing an expectation on young people to work with Local Authorities and their partners to assess the quality of local services through the development of "Young Inspectors Scheme".

8. Equalities Implications

Because the voice and influence framework in Hull is already diverse and recognises the needs of children and young people from a range of backgrounds and races option One would ensure that OPCC was able to deliver its Youth Ambassador in a manner that satisfies the need for equality.

9. Consultation

The discussions that have already taken place have involved a range of partners such as Hull City Council, the NHS and the Health and Wellbeing Board. Subject to today's decision consultation on the development of a Youth Ambassador will be extended to other partners.

10. Media information

There are no media implications at this time although a media launch is anticipated when the Youth Ambassador is appointed.

11. Background documents

Appendix 'A': Organizational structure for the future direction of voice and influence in Hull.

Appendix 'B':

Context

1. The voice and influence of children and young people within Hull City Council Children & Young People Services (CYPS) and its voluntary and community partners, is well established. There are examples of positive practice in this area and dedicated staff across a range of agencies, committed to listening to children and young people, championing their views and ideas and involving them in decision making processes.
2. This work has developed over the last ten years often driven and led by child/young person centred practice through RAPP (the Rights and Participation Project) The Warren, Hull Youth Council (a team of workers representing young people's views). Children's Fund, Connexions, Young people's support service (YPSS) and the Youth Development Service. These services among others have embraced the legal and ideological framework to listen to the views of 'service users'; through the Children Act 1989, the UN Convention on the Rights of the Child, Children Act 2004, Child care Act 2006 and Working together 2010.
3. Recommendations from the Munro report 2011 have again highlighted the reasons for a child centred approach in particular to safeguarding and the 'child's journey' and experience of services; with an emphasis on listening to the wishes and feelings of the child in order to shape the provision and effectiveness of services of the future.
4. The Government's Positive for Youth report 2012, offers a wider view placing an expectation on young people to work with Local Authorities and their partners to assess the quality of local services through the development of young inspectors scheme.

Purpose

5. The drive and purpose of this paper is to aim to knit this local experience and key national elements together with a local focus through Hull Children's Plan and the early intervention and prevention strategy and locality model, to add value and depth to the voice and influence work in Hull, by proposing an organisational structure see appendix A
6. The branches of the structure are embedded within a partnership approach where HCC Children & Young People's Services, voluntary and community partners will be invited to contribute and shape the re-launch of the Voice and Influence group; that brings together practitioners across Hull engaging with children and young people. This group will be the hub of this approach and the development of its membership and purpose will be led by RAPP and Hull Youth Council staff.

Structure

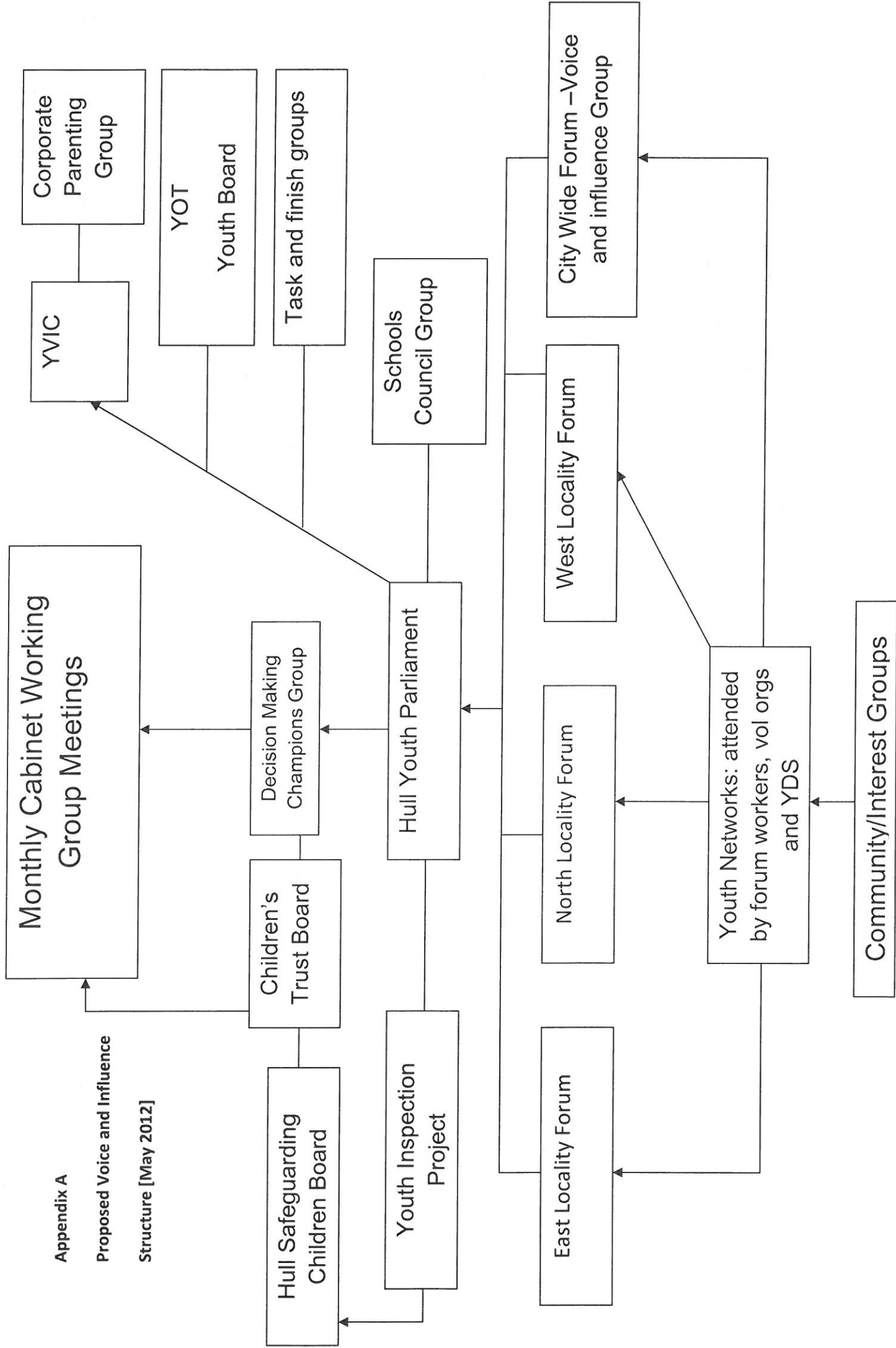
7. At the heart of the structure is the established and successful, Hull young people's parliament (HYPP) that will mirror the hub concept and activity of the voice and influence group. HYPP thrives on established cross agency partnership support. The proposed structure will aim to build on this; developing more effective links with the youth network groups and locality teams; in addition to specific task and finish groups, growing alongside HYPP, such as Young Voices in Care (YVIC) and the recent innovation of a youth board for the Youth Offending Team (YOT).
8. The proposed structure suggests linkages with established groups in the City, in order for children and young people's voices to have an influence in these key decision making arenas. The drive will be to develop responsive working relationships with the Children's Trust, the corporate parenting group and Hull Safeguarding Children Board. The next step would be to ensure that young people have a regular presence and/or contribution at these meetings and contribute to the decision making process.
9. To realise this, the proposed structure suggests the development of a 'decision making champions' group. Potential representatives of this group would include; young people from the HYPP, key senior officers and cabinet members who have a specific role with children and young people. The purpose would be to discuss, debate and action the resolutions that are passed through the HYPP; to ensure a consistent response to HYPP on which resolutions can be realised and a clear explanation on those which cannot be taken forward.
10. The decision making champions group will act as a preparatory meeting to shape and influence the agenda for when young people meet once a month with the Cabinet working group (established March 2012) In order to keep elected members informed of the HYPP resolutions and activity through focused discussion with young people.
11. The proposed structure suggests the development of a young inspector's project; there is a strong foundation for already in place, with the UK youth Parliament representatives and young people involved with the HYPP. RAPP and Hull Youth Council staff will take the lead, supported by the Voice and Influence group to develop the young inspector's scheme. The young inspectors programme offers an exciting opportunity to drive voice and influence, with young people taking the lead in inspecting the quality of local services for young people, locally and in neighbouring authorities.
12. In addition the structure aims to develop an active process that draws closer links with School councils in the City. To build on good practice in this area and support further development, to ensure School councils have an active role in HYPP and its related activities.
13. The drive and governance of this structure and approach will be led by established practice through RAPP, Hull Youth Council and key partners who actively support the HYPP. A critical layer is offered through the training RAPP has delivered alongside young people on 'children's rights a child centred approach' through Hull Safeguarding board since 2004. This training will continue (and draw links with the young inspectors project) across the proposed structure to further embed

workers values, attitudes and qualities in realising the genuine participation and voice and influence of children and young people. Appendix B offers a timetable for future planning and update on recent Voice and Influence activity.

Appendix A

Proposed Voice and Influence

Structure [May 2012]



Appendix B

Current Voice and Influence Team Activity (RAPP and Hull Youth Council)

And timetable for future plans

- Hull Young Peoples Parliament dates;
- 4th July 'looking back, looking forward event'
- 18th October – theme to be confirmed.
- YVIC (Young Voices in Care) Pledge launched December 2011.
- Young Peoples Youth Forums currently meeting in the City; Monthly visits to Children's Homes; Hull Lasses Group; Ings Library East Forum ;Greenwood Library North Forum; Clued Up consultation group; Pearson Park Forum; Wyke young parents group; Young Carers Card meeting.
- Current established Youth Networks (Practitioners meetings) - East, Riverside, North Carr, North and Wyke.
- YOT Youth Board launched April 2012
- Consultation with young people and meeting held with Locality Manager regarding early intervention and Prevention strategy- March/April 2012.
- Proposed re-launch of Voice and Influence Group June 2012

Project Charter: Youth Commissioning Programme – “Improving Outcomes for Young People”

Problem Statement		Goals	
What is the problem?	1. Partnership organisations currently commission youth service provision separately 2. Current HCC and NHS Hull CCG contracts end March 2014 Opportunity to develop a joint approach (Council, CCG & PCC) to the commissioning of services for young people 10-19yrs	G O A L S	1. To identify key priorities for resource investment based on the JSNA and in particular the CYP Health & Lifestyle Survey, identify any gaps in service provision 2. To take the learning from the current Youth Commissioning Programme and build on what works well 3. To engage stakeholders in supporting the development of the commissioning vision and outcomes and monitoring of delivery 4. Following stakeholder engagement to confirm the respective commissioning intentions and ensure delivery through a clear service specification 5. To develop a joint commissioning framework for the commissioning of services to Young People 10-19 with clearly defined outcomes relating to health improvement; lifestyle; personal, social and emotional development; criminal justice; individual achievements/behaviours; strengthened community through leadership and democratic participation
Where is it happening?	Hull		
When is it happening?	The current Council Youth Commissioning Programme runs until March 2014. Any new programme needs to be finalised by October 2013, ready to launch in early November 2013		
Who is the customer?	A range of stakeholders, including current and future users of youth services and members of the public generally		
Objective		Scope and Risks	
To gain stakeholder commitment and views to inform a joint Youth Commissioning Strategy “Improving Outcomes for Young People” which is able to deliver on the following vision: <ul style="list-style-type: none"> • To open up a wide range of opportunities for young people, through a 		S C O P E	In Scope
			Current HCC Youth Commissioning Budget Current CCG Youth Investment (Warren?) Links to Sexual Health Review; CYP Mental Health and Learning Disability Review; PCC youth diversion;
			Out of Scope
			Specialist Youth Services? Counselling services

Draft 1 for discussion 100613

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR

<p>greater sharing of resources, experience and expertise between the local authority, CCG, OPCC, voluntary organisations and other stakeholders, especially young people themselves.</p> <ul style="list-style-type: none"> To improve the reach and capacity of services for young people and to establish more effective and invigorating partnerships in the interests of all young people. To build on existing partnership arrangements and open up new links, with the emphasis on ensuring youth work and services for young people are embedded within an integrated locality and city-wide delivery model for Children and Young People's Services. To deliver engagement and advocacy on behalf of the partnership. 	<p>R I S K s</p> <p>tbc</p>
<p>Timeline of Key Milestones</p>	
<p>Deliverables</p>	<p>Project Team and Stakeholder Group</p> <p><u>Senior Responsible Officer</u> Vanessa Harvey-Samuel, City Manager Learning & Skills</p> <p><u>Project Manager:</u> Rachel Roberts, AHOS, Hull City Council</p> <p><u>Team Members:</u> Bernie Dawson - Senior Commissioning Manager (CYP), NHS Hull Daemon Cartwright, Integrated Youth Support Service Manager, HCC Catherine Pepper, Hull CC Procurement Officer OPCC Representative – Paul Cheeseaman (tbc) VCS Representative – Tish Lamb (13-19yrs)? Elaine Schofield – HCC, Deputy Director of Public Health Others???</p>
<p>Project Charter to CFB - Sign off and commitment to joint approach</p>	<p>By Date June 2013</p>
<p>Joint meeting PCC/CCG/LA</p>	<p>June 13</p>
<p>Draft Specification developed</p>	<p>TBC</p>
<p>Final sign off</p>	<p>TBC</p>
<p>Launch date</p>	<p>November 2013</p>
<p>Contracts let</p>	<p></p>
<p>Implementation commences</p>	<p></p>
<p><u>Stakeholders Group:</u> A stakeholder group is being established to support the consultation process and subsequent development of the Maternity Strategies.</p>	<p></p>

Draft 1 for discussion 100613

See Project Plan outline for further details

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

Draft 1 for discussion 100613

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR

Integrated Youth Services Commissioning Project Plan

Activities and Themes	Actions and Tasks	Dates	
Decision making	Publish forward plan entry	12.07.13	
	Distribute to SLT	29.07.13	Report ready by ¹
	SLT	31.07.13	
	Report distributed to CST	07.08.13	
	CST meeting	13.08.13	
	Distribute to Cabinet Working Group	02.09.13	
	Cabinet briefing (Cabinet Working Group)	09.09.13	
	Upload reports for cabinet	12.09.13	
	Cabinet/HWB approval of approach to commissioning	23.09.13	
	Minutes distributed (approval obtained)	24.09.13	
PQQ	Publish contract notice on OJEU (5 days prior to publishing on YORtender)	30.10.13	
	Advertise PQQ	06.11.13	
	Deadline for submitting PQQ (min 30 calendar days)	09.12.13	
	PQQ evaluation completed - Shortlist providers	19.12.13	
ITT	Final draft ITT (Agreed before Xmas break)	16.12.13	
	ITT & publish on YORtender	06.01.14	
	Deadline for submitting ITT (min 35 calendar days)	10.02.14	
	ITTs evaluated by (interviews 20/21 feb if needed)	24.02.14	
	Decision reviewed by CST	26.02.14	Report ready by ²
Contract	Decision uploaded for call-in	27.02.14	
Award	Call in (min 5 working days)	07.03.14	

Draft 1 for discussion 100613

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR

Activities and Themes	Actions and Tasks	Dates	
	Alcatel – stand still (min 10 calendar days) Interim letters sent to successful/unsuccessful providers	17.03.14	
	Successful bidder(s) informed, contract award letter sent out	18.03.14	
	Contract mobilisation	2 weeks	
	Contract commencement. On-going contract management	01.04.14	

Dates in red are minimum EU timescales

Dates in blue are internal minimum timescales

Dates highlighted in yellow are fixed – e.g. report to CST, Cabinet, contract start date

Report ready by¹ – this is the report outlining our procurement approach; including: what consultation we have done, the type & duration of the contract(s); the procurement process (open or restricted tender, lots etc.), how we will engage with potential providers & support VCS/SMEs to participate, how social value has been considered, our evaluation criteria etc.

Report ready by² – this is the report detailing the contract award decision; including: who scored what, who we intend to award the contract(s) to etc

