

**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE
DECISION RECORD**

Decision Record Number: **10/2014**

Title: **2013/14 & 2014/15 Budget Virements**

Executive Summary: The approved scheme of corporate governance provides a limit above which approval of budget virements is required from the Police and Crime Commissioner. This report seeks approval for six virement requests that exceed this threshold.

Commissioner Comments: The Commissioner scrutinised the virements and following the receipt of further information on the mid year budget review and the allocation of capital budgets to specific minor works schemes gave his approval.

Recommendation(s):

That the virements detailed in the attached report be approved.

Police and Crime Commissioner for Humberside

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct. Any such interests are recorded below.

The above request has my approval.

Signature



Date 26.03.14

**POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE
OPEN**

DECISION RECORD: SUPPORTING REPORT FOR DECISION

Title: 2013/14 & 2014/15 BUDGET VIREMENTS

Date: 20 March 2014

1. Purpose:

The purpose of the report is to secure approval for budget virements in the 2013/14 and 2014/15 financial years.

2. Issue:

The Force has requested approval for budget virements which require the approval of the Commissioner under the delegated authorities in the Corporate Governance Framework (Section G).

3. Recommendations:

- Approval is given to the budget virements detailed in the attached appendices.

4. Background:

The budget was allocated to specified budget headings at the beginning of the 2013/14 financial year. Under the approved scheme of corporate governance, any requests to move budgets between these headings in excess of £250,000 require the approval of the Police and Crime Commissioner.

The Force has requested six virements that exceed this limit since 1 October 2013. This report seeks approval to those virements, which are summarised in Appendix A and detailed in Appendix B.

5. Options:

The Commissioner can either approve or reject any or all of the virements.

6. Risks/Implications:

The Chief Constable has requested these virements in order to ensure that the budgets reflect the requirements of the Force to deliver the Police and Crime Plan. If the Force is not able to amend its spending plans as proposed the Chief Constable may not have the required flexibility to deliver the plan.

7. Financial Comments:

The virements reflect planned changes to expenditure by the Chief Constable, including the transfer of expenditure budgets to savings as appropriate. With the exception of virement T14virfm258, none of these virements have the effect of reducing anticipated revenue expenditure other than by virtue of making planned savings.

Virement T14virfm258 reduces planned expenditure in line with a detailed review of spending requirements on the Force's protected budgets, known as the Mid-Year Budget Review (MYBR), which is part of the annual budget monitoring process. This virement was considered by the Force Business Model and the decision was made by Force Leadership Team that it reflected the requirements of the Force to deliver the Police and Crime Plan.

Virements T14virfm292 and T14virfm304 amend the Force's capital expenditure plan for the current financial year but do not change the medium term capital programme approved by the Commissioner as part of the 2014/15 budget setting process.

8. Legal Comments:

This report seeks approval under the authorities delegated by the approved Scheme of Corporate Governance. That Scheme is in line with the respective powers of the PCC and the Chief Constable conveyed by the PRSRA and the Police Act 1996.

9. Equality Comments:

There are no equalities implications.

10. Next steps:

If the recommendations are accepted the virements will be confirmed and the budget will be amended accordingly.

11. Background/Supporting Papers

Appendix A – Summary of Virements for Approval

Appendix B – Virement Detail

NOT PROTECTIVELY MARKED

Virement Reference	Description	Total	Approval Required From
2013/14			
P13confm003	Allocation of 2013 Police Staff Pay Award from Contingency Budget	263,560	PCC
P13virfm333	Post Creation, Deletion and Movement as per Census Update 12	289,720	PCC
T13virfm258	Mid-Year Budget Review as agreed by Force Leadership Team	1,517,230	PCC
T13virfm292	Estates Capital Budget slippage - Melton	2,536,840	PCC
T13virfm304	Allocation of Capital Budgets to specific minor works schemes	250,830	PCC
2014/15			
T13virfm324	Transfer of Fleet Trading Account into Revenue in accordance with Internal Audit Recommendation	1,455,980	PCC

NOT PROTECTIVELY MARKED

2013/14 Virements for Approval Since 1 October

Virement Reference	Branch / Division	Budget Type	Budget 2 Amount
P13confm003	Business Centres	Devolved	70
	C Division	Devolved	420
	C Division	Pay	16990
	Chief Officers	Pay	1810
	Corporate Development Branch	Devolved	130
	Corporate Development Branch	Pay	19340
	Crime Management Branch	Devolved	260
	Crime Management Branch	Pay	28660
	Crime Management Branch	Protected	520
	D Division	Devolved	810
	D Division	Pay	33950
	Human Resources Development	Pay	1820
	Information Services Branch	Pay	-60
	Information Services Branch	Protected	120
	Operations Branch	Devolved	2010
	Operations Branch	Pay	91890
	Police & Crime Commissioner	Police Authority	5570
	Police Vehicle Trading Account	Holding Account	0
	Professional Standards Unit	Devolved	30
	Professional Standards Unit	Pay	3980
	Projects/Project Support	Protected	2930
	South Bank Division	Devolved	690
	South Bank Division - Pay	Pay	37820
	Support Services Branch	Devolved	260
	Support Services Branch	Pay	13480
	Support Services Branch	Protected	-263500
	Supprt Staff Pay Cost Hold Acc	Holding Account	0
P13confm003			0

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Virement Reference	Branch / Division	Budget Type	Budget 2 Amount
P13virfm333	C Division	Pay	870
	Corporate Development Branch	Pay	8280
	Crime Management Branch	Pay	-8190
	Csr 2015	Protected	280570
	D Division	Pay	-87950
	Human Resources Development	Collaboration	0
	Operations Branch	Pay	-157640
	South Bank Division - Pay	Pay	-25570
	Support Services Branch	Pay	-1000
	Support Services Branch	Protected	-9370
P13virfm333			0

NOT PROTECTIVELY MARKED

Virement Reference	Branch / Division	Budget Type	Budget 2 Amount
T13virfm258	Business Centres	Devolved	-44000
	C Division	Devolved	-71470
	Chief Officers	Devolved	39650
	Chief Officers	Protected	1000000
	Corporate Development Branch	Devolved	-10150
	Crime Management Branch	Devolved	-41760
	Crime Management Branch	External Funding	63410
	Crime Management Branch	Protected	-67120
	D Division	Devolved	-84220
	Human Resources Development	Collaboration	-2740
	Information Services Branch	Protected	-125820
	Interest & Capital Charges	Protected	414170
	Operations Branch	Devolved	-53670
	Operations Branch	Protected	0
	Police Pay Cost Holding Acc	Holding Account	0
	Projects/Project Support	Protected	-55100
	South Bank Division	Devolved	-82880
	Support Services Branch	Devolved	-4100
	Support Services Branch	Pay	-741330
	Support Services Branch	Protected	-132870
	Supprt Staff Pay Cost Hold Acc	Holding Account	0
T13virfm258			0

Virement Reference	Branch / Division	Budget Type	Budget 2 Amount
T13virfm292	Balance Sheet	Balance Sheet	2536840
	D Division	Devolved	-27000
	Support Services Branch	Protected	-2509840
T13virfm292			0

Virement Reference	Branch / Division	Budget Type	Budget 2 Amount
T13virfm304	D Division	Devolved	80000
	South Bank Division	Devolved	170830
	Support Services Branch	Protected	-250830
T13virfm304			0

		Sum:	0
--	--	------	---

NOT PROTECTIVELY MARKED

2014/15 Virements for Approval

Virement Reference	Branch / Division	Budget Type	Budget 5 Amount
T13virfm324	Police Vehicle Trading Account	Holding Account	-1455980
	Support Services Branch	Pay	463430
	Support Services Branch	Protected	953290
	Supprt Staff Pay Cost Hold Acc	Holding Account	39260
T13virfm324			0

NOT PROTECTIVELY MARKED

