

**OFFICE OF THE POLICE AND CRIME COMMISSIONER  
FOR HUMBERSIDE  
DECISION RECORD**

Decision Record Number: **12/2016**

Title: **Grant Funding 2016/17**

**Executive Summary:**

Report submitted that sought agreement of the grant funding pots, amounts available and their application and evaluation processes for 2016/17.

**Decision:**

- (a) That the amounts available in each of the 2016/17 funding pots be – Commissioner's Crime Reduction Fund (CCRF) £375,000, Community Safety Fund £256,398 and Victims Fund £248,500, and  
(b) that the processes, application and evaluation methods for each of the pots, as shown at Appendices 1-4, be agreed.

**Background Report:** Open

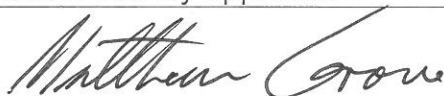
**Police and Crime Commissioner for Humberside**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct.

Any such interests are recorded below.

The above decision has my approval.

Signature



Date 13.04.16

**POLICE AND CRIME COMMISSIONER  
FOR HUMBERSIDE**

**SUBMISSION FOR:  
DECISION**

**OPEN**

**Title: Grant Funding 2016/17**

**Date: 13 April 2016**

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**1. Executive Summary**

The purpose of this report is to agree the grant funding pots, amounts available and their application and evaluation processes for 2016/17.

**2. Recommendation(s)**

It is recommended that the Commissioner:

1. Agrees to the amounts available in each of the 2016/17 funding pots as follows:
  - Commissioners Crime Reduction Fund (CCRF) - £375,000
  - Community Safety Fund - £256,398
  - Victims Fund - £248,500
2. Agrees to the processes, application and evaluation methods for each of the pots as presented in more detail in Appendix 1, 2, 3, and 4

**3. Background**

Commissioning services and making community safety grants to communities, local charities, victim services and wider community safety and criminal justice partners is an important part of the wider role of Police and Crime Commissioners. This type of financial support – whether through formal contracts for commissioned services or funding agreements for shorter term grants - can help local people tackle crime and disorder problems in their neighbourhood, can provide varied and much needed support services to victims of crime, and contribute to meeting the overall aims and objectives of the Police and Crime Plan.

During 2016/17 the amount of money the Commissioner has available to spend is as follows:

PCCs base budget (including CSP, YOT, substance misuse and other previous partnership funding)	£2,300,000
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Ministry of Justice funds for victim support services	£1,016,271
Ministry of Justice funds for child sexual abuse support services	£75,710
Crime Reduction Fund:	£375,000
<b>Total:</b>	<b>£3,766,981</b>

On top of this amount there is also available to spend a 'partnership reserve' of approximately £1million. This includes underspends from the previous 2 years Crime Reduction Funds (£147k from 2014/15 and £189k from 2015/16). This reserve has been used in the past to 'top up' funding to partners and victim support services and can be used similarly during 2016/17.

A considerable amount of the available funds for 2016/17 have already been allocated to existing contracts and agreements through local authorities for substance misuse services, youth offending teams, our Positive Lifestyles programme, and the generic victims support services we have a legal obligation to fund using the Ministry of Justice financial allocation.

A fuller breakdown of the funds allocated for 2016/17 can be found at Appendix 1, they currently total **£2,887,083** from a combination of the base budget (£1,830,201) and Ministry of Justice (£1,056,882) funding. At this point it is worth noting that the cost of the second six months of the generic victim support service contract has not been agreed yet as this is subject to a new contract to be let under a competitive tender process, this contract will start on 1 October 2016, so these are estimated figures in the breakdown.

We are proposing that the remaining money be spent/granted through three different funding pots for 2016/17. These being the existing Commissioners Crime Reduction Fund (CCRF) and two new pots; a Victims Fund and a Community Safety Fund.

#### **Crime Reduction Fund - £375,000 available**

Now in its third year, the CCRF is being made available to any local 'grass roots' community-based organisation or charity. This could include, for example, NHW groups, community or residents associations, local volunteer/charity groups, self-help and social enterprise groups, Town or Parish Councils.

In short – local, not for profit, organisations who wish to support local communities with crime prevention initiatives and help to deliver the aims in the Police and Crime Plan. Applications will be assessed and scored by a panel against a criteria, with funding recommendations agreed, or otherwise,

by the Commissioner. More details about the fund, application process and assessment criteria are contained within Appendix 2.

#### **Community Safety Fund - £256,398 available**

This is a new fund aimed at providing support to criminal justice and community safety partners, larger organisations and charities with a national, as opposed to local, profile – this will help to alleviate the pressure of large, high-value, applications being submitted to the CCRF and free that fund up to concentrate on supporting smaller, local, projects.

This fund will help to facilitate new or existing developments in working together to problem-solve and show visible activity in improving community safety. It is designed to create capacity to deliver partnership arrangements that are proven to have a positive impact on reducing crime and ASB and to aid partner agencies to meet the objectives set out in the Police and Crime Plan.

The assessment criteria scoring for this fund is weighted to favour applications that are collaborative in nature and have solid early intervention/prevention themes. More detail about the criteria and assessment/application process can be found in Appendix 3.

#### **Victims Fund - £248,500 available**

This fund will be made available to any organisation/agency who delivers services to support victims of crime, to help them 'cope and recover', with an emphasis on the most vulnerable and 'priority' victims. The aim of the fund will be to improve the range and quality of services available to victims of crime and to support local projects and organisations that provide specialist support.

The assessment scoring criteria for this fund is weighted to favour applications that have match-funding and can dovetail into other/existing services; services that provide support to those in the 'priority' category of victims; and evaluation of the 'cope and recover' element of the victims wellbeing (this will need to be evidenced through internal evaluation mechanisms of the project funded). More detail about the criteria, application and assessment process can be found at Appendix 4.

## **4. Options**

### **Option 1**

That three funding streams are established as outlined above. The existing CCRF has been working well under the new administration processes since August 2015, it is planned to run the two new funds under the same administrative arrangements.

Introducing the new Community Safety and Victims fund shows a new level of commitment to partner organisations and victim support services, it will also help to free up the CCRF to concentrate on local bids by re-directing some of the larger charities and statutory partners to the Community Safety fund. The criteria for the Community Safety fund is designed to promote and foster greater partnership working and collaboration among our statutory partners, something that we have, in the past, struggled to encourage or achieve.

Previously, a Victims Fund was made available in 2014/15, this fund made important financial contributions to support services to young victims of crime, those from a black and minority ethnic background, provided much needed psychological, therapeutic and counselling services. The flexibility to invest in these types of services will enable the Commissioner to directly expand the range and quality of the services available to support victims.

This is the recommended option.

## **Option 2**

That the current arrangements for grant funding remain, i.e. that the CCRF is the only fund available for applicants to bid in to.

This option is discounted on the grounds that changes in the way in which we have agreed to fund CSP partners means that we need to make available a pot of funds with a robust application and assessment criteria.

Also, the Commissioner has previously agreed to make some money available for specialist victim support services. A granting mechanisms such as the one suggested in Option 1, and elaborated in the attached appendix, is the best way of assessing and monitoring how that money is spent and evaluating its impact.

## **5. Risks**

Providing three specific funds from which to make grants into local communities, organisations and services shows a willingness to support initiatives that benefit those at the heart of the Police and Crime Plan: local communities and victims of crime. This way the Commissioners money can make real and tangible differences.

Distributing the funds in the way suggested, i.e. through a fair and equitable bidding process, against a set criteria and scoring mechanism is the best way of ensuring that the money is spent on those initiatives that contribute to the

Police and Crime Plan outcomes and, more importantly, encourage partner agencies to contribute to the outcomes in the Plan.

**6. Financial Implications**

There is provision in the PCCs budget for all funding pots, grant agreements, and allocated spend for 2016/17. There is also a Partnership Reserve budget of circa £1 million that can be used to 'top up' any of the funding pots throughout the year.

**7. Media information**

Awareness of the funding pots will need to be made widespread in order to have the greatest impact on local communities and some of the smaller, local, support services; a media campaign would be very helpful, however, the current political sensitivities around the Purdah period will need to be taken into consideration.

## GRANT FUNDING POTS AVAILABLE 2016/17

COMMISSIONER'S CRIME REDUCTION FUND	COMMUNITY SAFETY FUND	VICTIMS FUND
<p>Fund Amount</p> <p><b>£375,000</b></p>	<p>Fund Amount</p> <p><b>£256,398</b> From the previous CSP funding 14/15 level and allowing for previous year overspend and the carry forward of the £50k set aside for 'neighbourhood alert'</p>	<p>Fund Amount</p> <p><b>£248,500</b> From the previous CSP funding 14/15 level – 50%</p>
<p><b>Purpose</b> To support local communities with crime prevention initiatives and local community projects which work towards delivering objectives contained within the Police and Crime Plan.</p>	<p><b>Purpose</b> Facilitate new, or support existing, developments in working together to problem-solve and show visible activity in improving community safety. Create capacity to deliver partnership arrangements that are proven to have a positive impact on reducing crime and ASB. Put in place initiatives to help, support or manage vulnerable individuals, crime hotspots, etc, working towards the aims of the Police and Crime Plan.</p>	<p><b>Purpose</b> To improve the quality and range of service available to victims of crime. To support local projects and organisations that provide specialist support to victims of crime.</p>
<p><b>Who is eligible?</b> Any 'grass-roots' community based organisation or locally based charity/community interest company. This could include for example Neighbourhood Watch Groups, Residents Associations, volunteer based organisations, Community and self-help groups, social enterprises. In short – not for profit organisations. Parish/Town councils are also eligible.</p>	<p><b>Who is eligible?</b> Our criminal justice and community safety partner organisations, local and national charities, Examples include, but not limited to: CSPs, YOTs, safeguarding boards, health and wellbeing partners, larger national charities, etc.</p>	<p><b>Who is eligible?</b> Any organisation/agency purporting to deliver services to victims of crime to enable the victim to cope and recover.</p>

<p><b>How to apply (process/frequency)</b></p> <p>Application form in the first instance. Evaluation panel and scoring against set criteria, funding recommendations to the PCC for final decision.</p> <p>Ongoing throughout the year.</p>	<p><b>How to apply (process/frequency)</b></p> <p>Application form in the first instance. Evaluation panel and scoring against set criteria, panel scoring moderation meeting, funding recommendations to the PCC for final decision</p> <p>3 times (June, September and December)</p>	<p><b>How to apply (process/frequency)</b></p> <p>Application form in the first instance. Evaluation panel and scoring against set criteria, funding recommendations to the PCC for final decision</p> <p>4 times (May, July, September and December)</p>
<p><b>Assessment Panel &amp; criteria</b></p> <p>Victoria Wise, C/Insp. Dave Houchin, Claire Welford and Jo Nicholls.</p> <p>Criteria attached – Appendix 2.</p>	<p><b>Assessment Panel &amp; criteria</b></p> <p>John Bates, C/Supt. Young, Neil Kingston, Victoria Wise,</p> <p>Criteria attached – Appendix 3</p>	<p><b>Assessment Panel &amp; criteria</b></p> <p>Neil Kingston, Kathy Rowe, Victoria Wise, D/Ch/Supt Christine Wilson</p> <p>Criteria attached – Appendix 4.</p>
<p><b>Maximum amount</b></p> <p>None specified</p>	<p><b>Maximum amount</b></p> <p>None specified</p>	<p><b>Maximum amount</b></p> <p>None specified</p>
<p><b>OPCC Evaluation Method</b></p> <ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Evaluation panel – application scored against criteria</li> <li>3. Recommendations for funding made to PCC in formal decision making forum (Weekly submissions session)</li> <li>4. PCC makes final decision on recommendations</li> </ol> <p>Evaluation of applications is carried out by panel members individually. Aggregated scores provide the final assessment score for funding recommendations. Answers score 2 points for a full answer, 1 point for a part answer and 0 for not answered.</p>	<p><b>OPCC Evaluation Method</b></p> <ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Evaluation panel – application scored against criteria</li> <li>3. Recommendations for funding made to PCC in formal decision making forum</li> <li>4. PCC makes final decision on recommendations</li> </ol> <p>Evaluation of applications by panel against criteria, then recommendations passed to PCC for funding decision. Criteria for this fund is weighted to favour applications that are collaborative in nature and have solid early intervention/preventative themes.</p>	<p><b>OPCC Evaluation Method</b></p> <ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Evaluation panel – application scored against criteria</li> <li>3. Recommendations for funding made to PCC in formal decision making forum</li> <li>4. PCC makes final decision on recommendations</li> </ol> <p>Evaluation of applications by panel against criteria, then recommendations passed to PCC for funding decision. Criteria for this fund is weighted to favour applications that have match funding, services for priority victims of crime, how well services dovetail with existing/others, and evaluation of the 'cope and recover' element of the victims wellbeing.</p>



## FUNDING ALREADY ALLOCATED IN 2016/17 – Victims Services (MoJ Budget)

REMEI	Restorative justice services	£163,000
Victim Support	Generic victims support services (6 months to end Sept 2016)	£267,500
ISVA service	Support for adult and child victims of sexual assaults (6 months to end Sept 2016)	£106,382
*undecided* Subject of competitive tender process	Generic support for victims of crime (October to end March 2017)	£250,000 estimated
*undecided* Subject of competitive tender process	Specialist ISVA services	£115,000 estimated
North Lincolnshire DASS	Support services for victims of domestic abuse (all risk service)	£40,000 (per year, 3 year contract)
Help 4 Victims website	Online signposting and support	£15,000
Humber Young Witness Service	Support for young witnesses and victims	£25,000
CSA	Support for child sexual assault victims	£75,000
		Total (without second half of victim services costs): £1,056,882

## FUNDING ALLOCATION COMMITTED FOR 2016/17 – PCCs base budget

Youth Offending Teams	£258,470	NEL - £57,536, NL - £56,162 Hull - £91,124, E/R - £53,648
Substance misuse contracts	£1,173,035	NEL - £291,024, NL - £165,914 Hull - £432,000, E/R - £118,000 DIP testing in custody - £166,097
Catch 22 Positive Lifestyles programme	£222,840	
Buddy Tagging	£102,600 May decrease as national produce comes online)	
Circles of Support	£12,000	
CSE – Not in My Community	£25,000	
MIND – through the gate mentoring service for prisoners	£36,256	
	Total: £1,830,201	



## CCRF – Assessment Criteria

Applicant/Organisation:			
Name of Project:			
	Pass/Fail checks*	Yes/Pass	No/Fail
Is the application from fully completed?			
Is the applicant a registered charity or a properly constituted organisation?			
Are copies of the organisations accounts been supplied, or an acceptable reason why they have not been?			
Will the project be delivered in the Humberside Policing area?			

*\*Failure to comply with the above results in a failed bid and negates the need to score further – feedback to applicant as such, offer an opportunity to rectify and re-submit bid*

1. Does the application clearly describe the project, why there is a need for it and how the community will benefit?			Comments
The problem that is looking to be solved is clear with supporting evidence/data. The local community are engaged and target beneficiaries are identified.	The intent of the project has been outlined adequately. There is limited evidence of the impact on the local community and support for the project.	Details of the proposal are unclear and there is no evidence to demonstrate the impact on or local support for the project.	
Score: 2	Score: 1	Score: 0	
			Score:

2. Does the application demonstrate how it will assist in the delivery of the Police and Crime Plan (with particular focus on prevention and early intervention principles?)		Comments
There is evidence that the project contributes to the delivery of more than one priority outcome within the Police and Crime Plan.	There is evidence that the project will contribute to one of the priority outcomes within the Police and Crime Plan.	There is no evidence that the project will deliver outcomes that are consistent with the Police and Crime Plan.

Score: 2	Score: 1	Score: 0	Score:
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<b>3. Will the project be evaluated? Is it clear how this will be done?</b>			Comments
The ability of the applicant to evaluate the achievements of the project has been demonstrated. Success factors, milestones and outcomes are specified and well defined. Benefits seem to be realistic and achievable. The arrangements for monitoring progress against the delivery objectives are set out in the bid	There is limited evidence of the applicant's ability to be able to evaluate the project outcomes but there is information on projected outputs. There are reasonable arrangements in place to track progress during project delivery.	There is little or no evidence of the impact or of the applicant's ability to be able to deliver the scheme. Project outcomes are not specified or appear to be unrealistic and not capable of being achieved. There are no details of how the project will be managed.	
Score: 2	Score: 1	Score: 0	Score:

<b>4. Are the costs of the project set out in detail, including information on financial contributions from other sources and/or match-funding?</b>			Comments
The application contains a fully detailed, realistic, analysis of the costs of the project together with information on match funding and contributions in cash and/or kind from other sources which amounts to 50% or more.	The application provides adequate information to identify the costs and contributions to the project.	The application does not provide clear information of the costs of the project.	
Score: 2	Score: 1	Score: 0	Score:

<b>5. Is it clear what role the applicant's organisation will play in delivering the project? What other partners are involved and what is their role?</b>			Comments
The applicant's role (governance, delivery, evaluation, etc) is clearly defined. As is that of more than one partner agency.	The applicant's role is clear and there is involvement of a partner agency to deliver the project.	No partner agency involvement in delivery. Very little information to be able to define clear delivery roles.	
Score: 2	Score: 1	Score: 0	Score:

<b>6. Is it clear how the project will be delivered?</b>			Comments
There is good evidence to demonstrate that the applicant has the ability to plan and organise the project properly.	There is some evidence to indicate that the applicant has the ability to plan and organise the project properly.	There is little or no evidence to indicate that the applicant is capable of delivering the project	
Score: 2	Score: 1	Score: 0	Score:

<b>7. Is the application clear about how sustainable the project is after CCRF funding has ended?</b>			Comments
The arrangements for continuation of the project after CCRF support ceases are set out in the application and appear viable.	The applicant has put forward reasonable plans as to what will happen when CCRF support comes to an end.	The issue of what happens post time expiry has not been addressed	
Score: 2	Score: 1	Score: 0	Score:

Do you have any further comments or concerns about this application that you would require further clarification before submitting the scoring sheet for final assessment?

Total score: (out of 14 available)	
Name of assessor:	

## Community Safety Funding 2016/17 - Assessment Criteria

### Bid Received From:

Criterion	Criteria weighting	Date			Final Score
		Strong Evidence Provided (Score 3)	Some Evidence Provided (Score 2)	Insufficient Evidence Provided (Score 1)	
Does the application clearly demonstrate how it supports one or more of the objectives outlined in the Police and Crime Plan 2013-17? (See Q1)	x2				
Is the application thoroughly costed? Does it include 'match-funding' from other organisations demonstrating multi-agency working (see Q2)	x2				
Does the application clearly define the need for the service/project (i.e. the problem to be solved or enhancement to an existing service that displays a proven record of past achievement)? (See Q3)	x1				
Does the application have a solid preventative/early intervention theme associated with it that aims to reduce the demand on policing services in the long run? (See Q4).	x3				
Does the application have a collaborative aspect attached to it - i.e. working with other sectors (education, health, social services for example) or working across geographical boundaries? (See Q5)	x3				
Does the application clearly outline how the impact of the service/project will be evaluated in terms of improved community safety outcomes or other identified measures of success? (See Q6)	x2				
Funding is recognised as 'one-off' and should not commit the PCC to continued financial support. How effectively does the application address future sustainability? Is there appropriate community participation for example to attain sustainability? (See Q7 & Q9)	x2				
<b>Grand Total</b>					<b>0</b>

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED





## Victims Fund 2016/17 – Assessment Criteria Scoring Sheet

Name of applicant: .....

Assessed by: .....

Criterion	Weighting applied	Strong evidence 3 points	Some evidence 2 points	Insufficient evidence 1 point	Score
Does the application clearly describe the service(s) provided by the applicant and the number of victims supported?	X1				
Does the applicant clearly describe the amount of funding requested and details of any matched fund (or in-kind)?	X3				
Does the application unequivocally outline which categories of priority victims will be supported and how this will be done?	X3				

Does the application describe how front-line services will be enhanced and management/on-costs minimised?	X2				
Does the application demonstrate how services will dovetail with other service providers to maximise overall impact?	X3				
Is there evidence of evaluation of the use of the funding to ensure the outcomes(s) of 'cope' and 'recover' are achieved?	X3				
How well does the application address the critical issue of future sustainability of the service?	X2				

TOTAL
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Comments: