

**From:** SPOC PCC  
**Sent:** 06 February 2023 13:21  
**To:**  
**Subject:** Freedom of Information Act 2000 (FOIA) – Request for Information

Dear

**Freedom of Information Act 2000 (FOIA) – Request for Information**  
**Our ref: FOI1668**

I refer to your recent Freedom of Information request submitted to the Office of the Police and Crime Commissioner for Humberside on 29.01.23, as follows:

*I now wish to make a freedom of information request in relation to:*

- 1. Your policies and procedures for dealing with appeals from a member of the public along with all background documentation such as internal guidelines.*
- 2. Your code of conduct for staff handling appeals.*
- 3. All information with regard to advice and assistance your staff should provide. For example when carrying out their due diligence they discover breaches of policies and procedures that was not mentioned by the appellant.*
- 4. The number of appeals your office received between 1st January 2020 until the present date, how many were upheld, how many were not upheld and how many were partly upheld.*

In response to your request, I can advise that the following information is held by the Office of the Police and Crime Commissioner for Humberside:

***1. Your policies and procedures for dealing with appeals from a member of the public along with all background documentation such as internal guidelines.***

Police complaint reviews (formerly referred to as appeals under previous legislation) are undertaken in accordance with and with regard to the following: -

- Our process outlined on our website which can be accessed here: <https://www.humberside-pcc.gov.uk/Your-Police/Police-Complaints.aspx>
- OPCC FAQs outlining the Review process. This is in the public domain and can be accessed via our website: <https://www.humberside-pcc.gov.uk/Document-Library/Complaints/Review-FAQs.pdf>
- IOPC Statutory Guidance. This is in the public domain and can be accessed via their website: <https://www.policeconduct.gov.uk/complaints-reviews-and-appeals/statutory-guidance>
- Police Reform Act 2002. This is in the public domain and can be accessed here: <https://www.legislation.gov.uk/ukpga/2002/30/contents>
- Public Sector Equality Duty. This is in the public domain and can be accessed here: <https://www.gov.uk/government/publications/public-sector-equality-duty>
- Police (Complaints and Misconduct) Regulations 2020. This is in the public domain and can be accessed here: <https://www.legislation.gov.uk/uksi/2020/2/made>

***2. Your code of conduct for staff handling appeals.***

- Our Corporate Governance Framework (CGF) outlines working principles for OPCC staff which are supported by the Nolan Principles of Public Life. This is in the public domain and can be found on our website: <https://www.humberside-pcc.gov.uk/Document-Library/Transparency/Statutory-Information/How-we-make-decisions/Code-of-Corporate-Governance-2022-23-August-2022.pdf>
- The Nolan Principles are in the public domain and can be accessed here: <https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>

**3. All information with regard to advice and assistance your staff should provide. For example when carrying out their due diligence they discover breaches of policies and procedures that was not mentioned by the appellant.**

- Reviews are undertaken on a case by case basis and considered in accordance with IOPC Statutory Guidance. IOPC Statutory Guidance is in the public domain and can be accessed via their website: <https://www.policeconduct.gov.uk/complaints-reviews-and-appeals/statutory-guidance>
- Our process is outlined on our website and can be accessed here: <https://www.humberside-pcc.gov.uk/Your-Police/Police-Complaints.aspx>
- OPCC Review FAQs about the review process and the remit of the OPCC are provided to complainants with their acknowledgement letter. OPCC Review FAQs are in the public domain and can be accessed via our website: <https://www.humberside-pcc.gov.uk/Document-Library/Complaints/Review-FAQs.pdf>

**4. The number of appeals your office received between 1st January 2020 until the present date, how many were upheld, how many were not upheld and how many were partly upheld.**

- This information is in the public domain and can be accessed via our website: <https://www.humberside-pcc.gov.uk/Your-Police/Complaint-Review-Transparency-Log.aspx>

Yours sincerely

Office of the Police and Crime Commissioner for Humberside

**Right of Review**

If you think that we have not supplied information in accordance with our Publication Scheme or under general rights of access then you have the right to ask for an internal review. Any request for an internal review should be made within 40 days and addressed to:

Data Protection Officer  
Office of the Police and Crime Commissioner for Humberside The Lawns Harland Way  
Cottingham  
HU16 5SN

E-mail: [pcc@humberside.pnn.police.uk](mailto:pcc@humberside.pnn.police.uk)

We would aim to complete an internal review within 20 working days.

If you are not content with the outcome of an internal review, you have the right to apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.