

# **Office of the Police and Crime Commissioner for Humberside**

## **Information Security Policy**

### **Introduction**

The Office of the Police and Crime Commissioner (OPCC) for Humberside relies on computer systems which are maintained and supported by staff under the direction and control of the Chief Constable. In connection with this the OPCC will adopt, where appropriate, the Humberside Police Information Security Policy Statement and associated procedures.

### **Scope**

All staff must be aware that they work within an organisation that deals with sensitive information and personal data which requires everyone to maintain the highest personal and professional standards. Consequently Information Security is the responsibility of ALL employees and covers the following principles:

- Confidentiality – The protection of information from unauthorised disclosure/compromise.
- Integrity – To safeguard the accuracy and completeness of the information held.
- Availability – To ensure that information and vital services are available to all authorised staff when required.

### **Supporting Strategy and Policy**

The Information Security Policy aims to support the policy statement by providing a 'defence in depth' approach that encompasses four main areas:

- Physical security
- Personnel security
- Technical security
- Policies and procedures

### **Policy Review and Maintenance**

The Information Security Policy Statement shall be reviewed annually and at other times as dictated by organisational needs.