

Job Description

The Job Title – Deputy Police and Crime Commissioner

The Salary and Rewards – Band C £37,347 - £43,230 fixed term (election May 2028)

Your contribution to the OPCC will be;

To support the Police and Crime Commissioner in a range of official functions to enable him to meet the objectives of his Police and Crime Plan, statutory responsibilities and provide political support.

Your business as usual will include;

- Deputising for the PCC when he is unavailable for meetings or media
- Taking on the role of Acting PCC if the standing PCC is incapacitated
- Taking lead responsibility for a range of portfolio areas including specifically but not exhaustively the chairing of the Criminal Justice Board, attending various meetings including Reducing Reoffending Portfolio, South Bank Community Safety Partnerships, and Road Safety related meetings
- Supporting the delivery of the Police and Crime Plan and the OPCC Delivery Plan ensuring actions allocated are monitored/achieved in line with office requirements
- Adhering to the Corporate Governance Framework, Scheme of Delegation and operate to the seven principles of good governance and Nolan principles of public life
- Proactively engaging with OPCC team, force and other external partners and stakeholders in connecting the OPCC to opportunities to improve awareness of the PCC work or improve community safety
- Building a proactive engagement mechanism with the public, specifically supporting engagement with younger people. This may include connecting them with consultation opportunities as well as generating interest in key areas of our work e.g. volunteering, applying for grant funds, signing up to My Community Alert
- Identifying potential collaborative arrangements with public, private or voluntary sector partners to ensure more efficient and effective use of resources bringing these to the attention of the Chief Executive
- Supporting the Commissioner politically in raising his profile and communicating his ambition, values, strategies, achievements and views
- Supporting the OPCC, advising where communication opportunities exist outside of those of a political nature
- Ensuring that your actions meet all transparency requirements of the OPCC
- Supporting the PCC in attending the Police & Crime Panel and providing updates as required
- Attending internal OPCC team meetings to ensure you keep up to date with all areas of work and are able to clearly articulate these to partners and stakeholders
- Attending national APCC meetings to ensure awareness of strategic issues

Your Line Manager will be - Rachel Cook - Chief Executive with clear direct reporting to the PCC for all political direction and support

You will Line Manage – no direct line reports, or tasking of OPCC staff

Job Description

Our Values

We are passionate about our values and you will be too.

We thought carefully about our values, and they are owned by everyone.

They are used as the foundation for all we do and a fundamental part of how we undertake recruitment and selection.

There is an expectation that collectively we will strive to achieve great things, enjoy our work, make one another proud, and work with the public in mind at all times.



AMBITION	You will demonstrate a commitment to the highest standards, best outcomes and continuous improvement for all areas of your work and the work of the OPCC.
COMPASSION	You will be a people person and understanding of the vulnerabilities of those we are here to support and the needs of others. You will support and provide help to your team and consider the public in all you do.
ENABLING	You will seek out opportunities to connect pieces of work, people, partners where you see the potential of better working together. You will embrace collaboration where it is in the interests of the public.
INTEGRITY & TRUST	You will not be afraid to raise your views to our partners or strategic leaders and challenge where you feel we can be better individually or as a team. You will try new approaches to try and create efficiencies. You will always conduct yourself in a way that allows your team, partners and the public to trust you and demonstrate that you trust them. You will challenge where you see potential breaches in trust.

You Will Have;

- Substantial proven experience in a political environment
- Experience of successfully working in a high pressure role
- Experience of dealing with directly the media and press more generally
- Experience of working with the public and engaging them successfully
- Experience of working at strategic level and of negotiating successful outcomes
- Track record of working collaboratively and in partnership with diverse organisations in the public, private and voluntary sector to deliver complex projects
- Awareness of operating within legal constraints and statutory frameworks
- Live within Humber area or daily commuting distance or willing to commit to doing so within agreed timeframe if successful
- Excellent written and verbal communication skills
- Can successfully demonstrate the values of the OPCC

You May Have;

- Degree / Relevant Professional Qualifications
- Knowledge of community safety operating environment
- Knowledge of inspection and regulator practices e.g. HMICFRS, OFSTED, CQC
- Network of contacts in the Humber sub region
- Contract and project management experience
- Knowledge of the criminal justice operating environment at local, regional and national level
- Knowledge of managing social media platforms and growing a follower base

Our Organisation – Our People

